

WAVENEY & BLYTH ARTS

FINANCIAL STATEMENTS

For the year ended 31 March 2020
Prepared under the Accruals Accounting Basis

REPORT ON THE ACTIVITIES OF WAVENEY & BLYTH ARTS APRIL 2017 TO MARCH 2018

2019/20 was, perhaps, the busiest and most successful year to date for Waveney & Blyth Arts (W&BA), at least until March 2020 when the international pandemic brought all activities and planning to a halt. The frequent electronic newsletters, postings on social media channels and comprehensive website disseminated news about arts activities organised by our members as well as those initiated by W&BA. The latter took the shape of a programme of 44 events in 18 locations around our area between May and November, under the banner of *Celebrate the Waveney & Blyth 2019*.

The programme kicked off in May with a weekend of themed events to launch **Bugs & Blossoms**, a new initiative aimed at raising awareness about, and actions to protect, the insects and wild areas on our doorsteps. Palgrave Village Hall became the setting for a themed exhibition by a wide range of local artists working in a variety of media, plus a talk, documentary film presentation and workshops in nature photography, wire and willow sculpture. Over the next few months guided walks looking at and responding to the beauties of nature took place at Mellis, Outney Common, Redgrave and Lopham Fens. There were also a mini-beasts family fun workshop and a meadow discovery day, moth identification, poetry writing workshop and competition for nature-inspired writing, a bug-inspired concert and an exhibition at the Ferini Art Gallery in Pakefield.

June saw another new initiative, the **Two Rivers Book Festival**, which celebrated all things book-related. Local independent bookshops, libraries and arts venues hosted talks and panel discussions about the nuts and bolts of publishing and of book design, workshops in book-binding, letterpress and book art, literary-themed films, and author events for adults and children. And the Low House at Laxfield held a weekend of events to spread the word.

In August the sixth annual outdoor **Waveney Valley Sculpture Trail** took place, for the third year running at the Raveningham Centre near Beccles. Almost 50 artists displayed site-specific work around the grounds to the delight of over 5000 people who visited over the five weeks. This was our most successful Sculpture Trail to date and with sales of artwork totalling £21,162 generated over £5000 to support future W&BA activities. Almost £15,000 was passed on to the artists through sales.

Over the summer there were other guided walks and workshops, an amazing wool-themed one-day event at The Cut in Halesworth which featured an imposing sheep as well as weavers, spinners, rag rug makers, knitters, crocheters and artists, many modeling their creations in an impromptu fashion show. The year's programme ended with an evening of Richard Mabey, W&BA's Honorary President, in conversation with Patrick Barkham and looking back over a long and very distinguished career of nature writing.

Another highlight was the enormous success of the **Pakefield Postcard Auction 2019** which raised £3895 to support W&BA activities over the next few years. The indefatigable Michaela Barber, of the Ferini Art Gallery, rallied her troops to persuade over 50 artists to create and donate unique postcard-sized artworks. The Victoria Hotel at Pakefield generously hosted the event and the large crowd of buyers were cajoled and encouraged by Nicholas Rudge of Durrants Auctioneers of Beccles to invest in original artworks.

In the background, while all this was going, a plan was developed to enable some of the founder members of the organisation to take a step back and to support a new generation of movers and shakers to develop W&BA for its second decade. This was formalised at the 2019 AGM when Genevieve Rudd was elected as Chair and Jo Butcher as Secretary to form, with Hatty Leith (marketing) and Kate Ferdinand (finances), the Next Generation Team. After 10 years in the role Nicky Stainton retired as Chair but stayed on the Management Committee to ensure continuity.

The Next Generation team was supported during autumn 2019 by outgoing Chair Nicky Stainton and the rest of the management committee to review the activities of the organisation, enhance the overall vision and aims, and to work towards financial sustainability. The Next Generation team held regular meetings, mapping out the work of the organisation to date, whilst re-focusing the overall vision. This information was gathered for a new five year business plan, led by Jo Butcher as Secretary.

The Next Generation team felt that an enhanced message around W&BA's commitment to the environment would set the organisation in good stead for the future, especially in the context of W&BA leading 10 years of arts in/inspired by the landscapes and places along the Norfolk/Suffolk borders in 2020. The enhanced aim is to use the arts to promote and protect 'our patch', whilst communicating the wider national and international impact of climate crisis. It was therefore decided that the 2020 'Celebrate' programme was to be about celebrating 'Sense of Place' – programming experiences that promote and preserve local natural heritage places, so that people have emotional experiences and memories in the landscape, and therefore are driven to protect it.

In late February, Katie Ferdinand submitted her notice for resignation as Treasurer and Bookings/Membership Officer after 4 years of working for W&BA. She worked in a diligent, careful and committed way and grew a good relationship with many of the members.

During March, the Next Generation team started drawing up a replacement for Katie Ferdinand's post, and decided, after reviewing the role, that a general Administrator would be best to support the new online booking system. Plus, recruiting for a separate Treasurer role be the most suitable approach for clarity.

We hosted our first event of 2020 in early March – Fantastic Fungi, as part of the Thrilling Thursdays programme, at The Cut. This event was attended by 50 people and helped boost income early in the programme.

Also during March, the '2020 Celebrate' programme of events had been finalised around the enhanced vision and 'Sense of Place' theme, with thanks to the efforts of the W&BA committee, local practitioners and venues. The first draft of the brochure programme was sent to Mustard Creative to be designed with a refreshed look, to mirror the new Next Generation team vision.

Unfortunately, due to the growing COVID-19 situation, the brochure design and print was cancelled and, shortly after, the country went into lockdown in mid-March. Therefore, the hiring of the Administrator and Treasurer posts were put on hold. Greg Tebble generously stepped back into the role as an interim independent financial advisor, to support with monthly bookkeeping and year end financials.

The sold-out photography walk in Great Yarmouth with photographer Mark Cator, due to take place in May 2020, was cancelled and refunded during the end of the 2019-20 financial year.

The Next Generation team, supported by Vice Chair Melinda Appleby, had permission from the wider W&BA committee to make decisions about the direction of the organisation under these unprecedented circumstances unfolding from March 2020. The 2019-20 financial year ended in a very precarious situation. However, given the success of the Waveney Valley Sculpture Trail in 2019, it ended with a significant cushion of £6,851 in general reserves and a further £6,500 in restricted reserves.

Nicky Stainton (Chair: April - November 2019) & Genevieve Rudd (Chair: November 2019-March 2020)

During 2019/20 the following people served on the management committee :

Chair – Nicky Stainton/ Genevieve Rudd

Vice Chair – Melinda Appleby

Secretary – Jo Butcher

Hon Treasurer – Greg Tebble/ Kate Ferdinand

Diss Co-ordinators – Brian Guthrie and Melinda Appleby

Harleston Co-ordinators – Nicky Stainton, Russell Moreton and Hatty Leith

Bungay Co-ordinators – Ann Woolston and Jo Butcher

Beccles Co-ordinators – Netta Swallow and Lou Wright

Lowestoft Co-ordinators – Michaela Barber and Margaret Parsons

Great Yarmouth Co-ordinators – Genevieve Rudd and Darren Barker

Halesworth Co-ordinators – Simon Raven and Kasia Don-Daniels

Southwold Co-ordinator – Ian Lomas and Kate Batchelor

WAVENEY & BLYTH ARTS

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2020

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2020 £	2019 £
INCOMING RESOURCES				
Sculpture Trail	33,272		33,272	18,312
Membership Subscriptions	2,700		2,700	2,650
Summer Programme	3,277		3,277	3,101
Arts & Eats	20		20	205
Marquee Hire	1,650		1,650	550
Advertising Income	0		0	625
Conference Income	0		0	175
Other Income	1,116		1,116	583
Grants	950		950	0
Donations	3,958		3,958	0
TOTAL INCOMING RESOURCES	46,943	-	46,943	26,201
RESOURCES USED				
Sculpture Trail	20,351		20,351	11,877
Summer Programme	1,733		1,733	1,500
Other Project Costs	401		401	0
Arts & Eats	0		0	197
Conference Expenses	0		0	378
Marquee Hire Costs	900		900	350
Marketing	3,292		3,292	2,495
Website	2,497		2,497	602
Insurance	419		419	537
Administration Staff Costs	6,501		6,501	7,269
Training & Development	3,171		3,171	0
Administration Overheads	1,811		1,811	827
Depreciation	316		316	1,590
TOTAL RESOURCES USED	41,392	-	41,392	27,622
NET INCOMING/(OUTGOING) RESOURCES	5,551		5,551	(1,421)
BALANCES BT/FORWARD AT 01 04 2019	6,650		6,650	8,071
BALANCES CD/FORWARD AT 31 03 2020	12,201	-	12,201	6,650

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BALANCE SHEET AT 31 MARCH 2020

	Note	2020	2019
FIXED ASSETS			
Hearing Equipment	1	0	170
Marquee	1	0	146
CURRENT ASSETS			
Bank Current Account	2	13,350	6,969
Deposit Account		1	0
Accrued Income	3	0	0
Debtors and Prepayments	4	0	551
TOTAL ASSETS		<u>13,351</u>	<u>7,858</u>
CURRENT LIABILITIES			
Creditors and Deferred Income	5	0	1,208
TOTAL CURRENT LIABILITIES		<u>0</u>	<u>1,208</u>
NET ASSETS (Total Assets less Current Liabilities)		<u>13,351</u>	<u>6,650</u>
FUNDS			
General Reserve		6,851	6,334
Staffing Reserve		1,600	0
Organisational Development Reserve		1,750	0
Bugs & Blossoms Reserve: God's Acre		1,000	0
Bugs & Blossoms Reserve: School Project		1,000	0
Depreciation Reserve		0	316
Restricted funds		0	0
		<u>13,351</u>	<u>6,650</u>

Signed on behalf of Waveney & Blyth Arts

Genevieve Rudd
Chair

WAVENEY & BLYTH ARTS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2020

1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

Funds

Unrestricted funds represent the general fund of Waveney & Blyth Arts that is not subject to any restrictions regarding its use and is available for general purposes. There were no projects undertaken during the year of a restricted nature.

Incoming resources

Incoming resources are recognised when Waveney & Blyth Arts become legally entitled to them. During the year the organisation received £950 in grant income to support its activities.

Resources Used

Resources used are accounted for when Waveney & Blyth Arts has incurred a binding obligation.

Liabilities

Provision is made for liabilities incurred by Waveney & Blyth Arts at 31 March. When uncertainty arises, an appropriate estimate of the liability has been made.

2. NOTES ON THE ACCOUNTS

1. Fixed Assets

Hearing Equipment	Purchase price	3,045	
	Dep to 31 03 19	2,875	
	Dep 2019-20	170	
	WDV at 31 03 2020		0
Marquee	Purchase price	1,645	
	Dep to 31 03 19	1,499	
	Dep 2019-20	146	
	WDV at 31 03 2020		0

2. Current Account

During the financial year ended 31st March 2020 Waveney & Blyth Arts banked with the HSBC Bank.

3. Accrued Income

There was no accrued income at 31st March 2020

4. Debtors & Prepayments

There were no debtors or prepayments at 31st March 2020

5. Creditors and Deferred Income

There were no creditors or deferred income at 31st March 2020

Independent Examiner's report
To the Management Committee and members of
WAVENEY & BLYTH ARTS
For the year ended 31 March 2020

Respective responsibilities of trustees and examiner

The management committee are responsible for the preparation of the accounts and consider that an independent examiner is required.

It is my responsibility to:

- Examine the accounts;
- State if matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records and a comparison of the accounts set out on pages 1 to 3, presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect requirements
 - a . To keep proper accounting records; and
 - b. To prepare accounts which accord with the accounting records have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



G H Tebble
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22nd May 2020